



**MANHASSET UNION FREE SCHOOL DISTRICT**  
**MANHASSET, NEW YORK 11030**  
**REGULAR BOARD MEETING MINUTES**  
**NOVEMBER 7, 2019**  
**SHELTER ROCK SCHOOL**

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**MEMBERS OF THE BOARD PRESENT AND VOTING::** Ms. Christine Monterosso, Vice President; Mr. Carlo Prinzo, Ms. Regina Rule and Ms. Ann Marie Curd, Trustees

**MEMBERS OF THE BOARD ABSENT:** Ms. Patricia Aitken

**STUDENT DELEGATE PRESENT:** Sydney Ginsburg

**ADMINISTRATIVE STAFF PRESENT:** Dr. Vincent Butera, Superintendent; Rosemary Johnson, Deputy Superintendent for Business and Operations; Dr. Jean Kendall, Assistant Superintendent for Personnel

**CALL TO ORDER and VERIFICATION OF QUORUM**

On motion duly made at 6:00 p.m. Ms. Monterosso verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**MOTION:** The Board of Education convenes herewith a Regular Board Meeting.

**PROPOSED BY:** Ms. Monterosso

**VOTE:** Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES

**MOTION APPROVED:** 4-0

On motion duly made at 6:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session to discuss personnel matters.

**MOTION:** The Board of Education adjourns the Regular Meeting and convenes Executive Session to discuss personnel matters.

**PROPOSED BY:** Ms. Monterosso

**VOTE:** Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES

**MOTION APPROVED:** 4-0

There were several members of the community present for the recognition portion of the meeting in the auditorium

**A. Student Recognition**

**CAPP Volunteers**

Emily Asmussen	Michael DePietro	Addison Ortolano
Daniel Baulch	Mackenzie Feiner	Riley Ortolano
Maggie Baulch	Phoenix Forbes	Dilara Osman
Francesca Camera	Taylor Gerardi	Ava Petropoulos

Jack Carroll	Bryce Gibbons	Sebatian Petropoulos
Ryann Carroll	Anna Giourakakis	Reed Sealy
Arek Cellura	Grace Godfrey	Gabrielle Silvia
Madeline Cellura	Henry Jervis	Eliana Sokolof
Maxwell Cellura	Joseph Jino Yang	Conor Stanton
Dean Ciampa	Julia Kim	Zachary Stanton
Nikolas Ciampa	Henry Leadbetter	Jessica Strassberg
Ryan Colello	James Leadbetter	Alex Sun
Lauren Connolly	Allison Li	Kingston Takahashi
Olivia Creighton	Kevin Machare	Soraye Takahashi
Marcus Davis	Luca Matchignoli	Alexis Thomas
Kalliste Demetriades	Andrew McCormack	Maxwell Tonorezos
Grayson Denihan	Ryan McHale	Benjamin Yang
Tomas Denuble	Gabriel Medrano	Elim Yang
Luke DePietro	Bridget Neff	Justin Yemm

**New Parent Welcome  
Speaker**

Katherine Abrams  
Annie Accurso  
Tomas Denuble  
Aisling FitzPatrick  
Bryce Gibbons  
Meghan Langton  
Owen McCormack  
Samantha Ng  
Aydin Oncel  
Trevor Wells

**2018-19 Green Team**

Luke Bartell  
John Paul Grassano  
Joseph Hassan  
Catherine Menexas  
Evangelina Vases

8:21 p.m. There were 10 community members present for the Board meeting in the Library Media Center

**B. Approval of Minutes**

**MOTION:** The Board of Education hereby approves the minutes of the October 15, 2019 Regular Board of Education Meeting.

**PROPOSED BY:** Ms. Monterosso

**VOTE:** Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES

**MOTION APPROVED:** 4-0

**C. Superintendent's Report**

**D. Student Delegate's Report**

**E. Personnel** - (Enclosure)

**RESOLUTIONS TO APPROVE MEA SIDE LETTERS** (Enclosures)

**Phoenix Literary Magazine**

BE IT HEREBY RESOLVED THAT the Board of Education of the Manhasset Union Free School District approves the terms of a Side Letter Agreement dated November 7, 2019 between the District and the Manhasset Education Association regarding enhancement of the Phoenix Literary Magazine, including an increase to the current stipend for the faculty advisor.

**MEA Salary Column Advancements**

BE IT HEREBY RESOLVED THAT the Board of Education of the Manhasset Union Free School District approves the terms of a Side Letter Agreement dated November 7, 2019 between the District and the Manhasset Education Association regarding the salary column advancement of Traci Le Dour on the salary schedule of the collective bargaining agreement.

BE IT HEREBY RESOLVED THAT the Board of Education of the Manhasset Union Free School District approves the terms of a Side Letter Agreement dated November 7, 2019 between the District and the Manhasset Education Association regarding the salary column advancement of Christina Arata on the salary schedule of the collective bargaining agreement.

**STANDARD WORK DAY RESOLUTION**

BE IT RESOLVED, that the Manhasset UFSD, Location Code 72813, hereby establishes the a standard work days for Security Aide at 8 hours per day and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body.

**RESOLUTION TO APPOINT MEDICAL INSPECTOR** (Enclosure)

BE IT HEREBY RESOLVED that Dr. Jacqueline Moline be appointed to serve as a medical inspector for the Board of Education of the Manhasset Union Free School District pursuant to Education Law Section 913; and

BE IT FURTHER RESOLVED that pursuant to section 913 of the Education Law, the individual referred to in the confidential attachment 1 will be directed to report for a medical examination in order to determine the capacity of such person to perform his/her duties as an employee of the Manhasset Union Free School District, the said medical examination to be before Dr. Moline at one of her offices which are located at 2035 Lakeville Road, 3<sup>rd</sup> Floor, New Hyde Park, New York and 2950 Expressway Drive South, Suite 108 Islandia, New York. The directive to the individual will specify the location and time of such appointment, and it will advise the

individual that additional appointments at other times may be deemed necessary to complete said evaluation; and

IT IS HEREBY FURTHER RESOLVED that said individual is directed to produce at said medical examination any and all medical records related to the present state of his/her health.

**PERSONNEL SCHEDULE** (Enclosure)

**Appointments** (72) (As per MEA & MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule A-9, Appointments

**Leaves of Absence** (2) (As per MEA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule L-7, Leaves of Absence

**Settings of Salary** (12) (As per MEA & MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule S-8, Settings of Salary

**Termination** (1) (As per MESPA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule T-8, Termination

**PROPOSED BY:** Ms. Monterosso

**VOTE:** Ms. Monterosso, Mr. Prinzo, Ms. Rule - YES

None - NO

Ms. Curd - Abstain

**MOTION APPROVED:** 3-0-1

**F. Presentation** – Deputy Superintendent for Business and operations Rosemary Johnson

Audited Financial Statements and Reserves for Year Ended June 30, 2019

**G. Gifts to District**

**Acceptance of Gift to Establish The Mark Van Schenkhof Scholarship**

**MOTION:** The Board of Education of the Manhasset Union Free School hereby approves the acceptance of a gift in the amount of \$14,871.91 to establish the "Mark Van Schenkhof Scholarship" until the funds are depleted, and in accordance with the attached criteria.

**Acceptance of Gift to fund CASA Secondary School Clubs**

**MOTION:** The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift in the amount of \$3816.86 from the Manhasset Community Coalition Against Substance Abuse (CASA) to be used to fund the Middle School and High School CASA Set Connect Clubs Advisors stipends, inclusive of pension and payroll taxes.

**H. Policy Review**

**First Reading and Proposed Deletion**

4341.1

High School Credit for College Courses

8414.1

Bus Driver Qualifications and Training

**MOTION:** The Board of Education hereby approves the deletion of the above-named policies.

**PROPOSED BY:** Ms. Monterosso

**VOTE:** Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES

**MOTION APPROVED:** 4-0

## **I. Board Discussion and Committee Reports**

1. Audit Committee - Carlo Prinzo
2. CAC Finance - Carlo Prinzo
3. MAAC and Indians Rock (Athletics)
4. School Community Association (SCA) - Christine Monterosso
5. Tower Foundation - Carlo Prinzo and Ann Marie Curd
6. PASE (Special Education) - Christine Monterosso
7. CASA - Regina Rule and Christine Monterosso

## **J. Consent Agenda**

1. **CSE/CPSE/Section 504 Minutes** (Enclosure)  
**MOTION:** Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated November 7, 2019.
2. **Ratification of Conference Requests** (Enclosures)  
**MOTION:** The Board of Education hereby ratifies the Conference Requests reviewed by Assistant Superintendent Passi and approved by the Superintendent and the Business Official. These requests are on file in Central Office and available for review, if requested.
3. **Resolution to Approve Transportation Plan based Upon Patterns of Actual Ridership** (Enclosure)  
 BE IT HEREBY RESOLVED that, pursuant to Education Law §3635(8), the Board of Education of the Manhasset Union Free School District intends to provide student transportation based upon patterns of actual ridership.  
 BE IT FURTHER RESOLVED that the District shall place such transportation plans on the District's website, and shall prepare a back-up plan as part of its emergency management practices for pupil transportation in the event that a bus is filled beyond capacity.
4. **Resolution to Accept the Audit Report for the Year Ended June 30, 2019**  
 (Enclosures)  
**MOTION:** The Board of Education of the Manhasset Union Free School District, based on the recommendation of the District's Audit Committee, hereby accepts the Audited Financial Statements and Supplementary Information for the Manhasset Union Free School District for the year ended June 30, 2019 and the Report on Audit for the

Extraclassroom Activity Funds for the year ended June 30, 2019, both as presented by the District's independent external auditor, R. S. Abrams & Company LLP, Islandia, New York, and hereby directs the District Clerk to file a copy of this resolution and the District's audited financial statements with the Commissioner of Education.

5. **Resolution to Accept the Corrective Action Plan Pursuant to the Audit Report for the Year Ended June 30, 2019** (Enclosure)

**MOTION:** The Board of Education of the Manhasset Union Free School District, based on the recommendation of the District's Audit Committee, hereby accepts the Management Letter for the year ended June 30, 2019 as presented by the District's independent external auditor, R. S. Abrams & Company LLP, Islandia, New York, approves the Corrective Action Plan and authorizes and directs the Administration to implement the Corrective Action Plan. Further, the Board of Education hereby directs the District Clerk to file a certified copy of this resolution and the District's Corrective Action Plan with the Commissioner of Education and the Office of the State Comptroller.

6. **Appointment of Members to Manhasset Athletic Advisory Committee** (Enclosures)

**MOTION:** The Board of Education hereby approves the appointments of John Harley, Anthony Cacioppo and Rosanna Massaro to the Manhasset Athletic Advisory Committee for a three year term consisting of July 1, 2019 through June 30, 2022.

7. **Resolution to Excess Wheelchair**

**MOTION:** The Manhasset Union Free School District Board of Education has determined that a wheelchair located at Munsey Park School with asset # 000739 is obsolete and cannot be salvaged or utilized effectively or economically by the District, and authorizes the equipment to be discarded or donated in whatever way the District sees fit.

8. **Approval of Agreement with New York State Coalition for Independent Religious Schools (NYSCIRS)** (Enclosure)

**MOTION:** The Board of Education hereby accepts the agreement from NYSCIRS and St. Mary's Elementary School for NYSCIRS to serve as a third-party facilitator center to contract with various providers for professional development opportunities provided to St. Mary's Elementary School staff, to be funded by their 2019-20 Title II A grant allocation of \$2,851 and their Title IV A grant allocation of \$570 provided by the district under the 2019-20 Consolidated Application for Every Student Succeeds Act Funded Programs, and that the Board of Education authorizes the Board President to execute said agreement.

9. **Surplus Computer Equipment** (Enclosure)

**MOTION:** In keeping with the District's commitment to a five year rotation cycle on computer and equipment, The Board of Education hereby declares the attached list of computers and equipment as surplus and approves its removal.

10. **Approval of Private School Agreement** (Enclosure)

**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute the Instructional Services Agreement with the Anderson

Center for Autism, in accordance with the IEP of a special education student for the 2019-2020 school year.

11. **Approval of Special Education Service Contract for Parentally-Placed Non-Public School Student** (Enclosure)  
**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute a Special Education Service Contract for Parentally-Placed Non-Public School Student with the Westbury Union Free School District, for a student from the Manhasset UFSD ("District of Residence") who attends a private school in the Westbury UFSD ("District of Location") and receives special education services from the Westbury UFSD in the 2019-2020 School Year.
12. **Approval of Special Education Services Agreement** (Enclosure)  
**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute the Special Education Services Agreement with Mill Neck Manor School for the Deaf, in accordance with the IEP(s) of special education student(s) for the 2019-2020 school year.
13. **Approval of Medical Waste Management Services Agreement** (Enclosure)  
**MOTION:** The Manhasset Union Free School District authorizes the Board President to execute the attached Medical Waste Management Services Agreement with Sharps Compliance, Inc., for the 2019-2020 school year.  
**MOTION:** The Board of Education hereby unanimously approves the consent agenda.  
**PROPOSED BY:** Ms. Monterosso  
**VOTE:** Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES  
**MOTION APPROVED:** 4-0

#### **K. Upcoming Items of Interest**

##### **Upcoming Board of Education Meetings**

<b>Date</b>	<b>Day</b>	<b>Meeting</b>	<b>Presentation</b>	<b>Location</b>	<b>Time</b>
<b>November</b>					
21	Thursday	Board Meeting	Proposed Course Enhancements	District Office - Community Room	8:00 pm
<b>December</b>					
5	Thursday	Board Meeting		Munsey Park School	8:00 pm
19	Thursday	Board Meeting		District Office - Community Room	8:00 pm
<b>January</b>					
9	Thursday	Board Meeting	Teachers College Reading Project	EOC Building-65 High Street	8:00 pm
22	Wednesday	Board Meeting	STEAM	District Office	8:00 pm

**Upcoming Board of Education Policy Committee Meetings - All at District Office**

<b>Date</b>	<b>Day</b>	<b>Time</b>
<b>November</b>		
15	Friday	8:30 am
22	Friday	8:30 am
<b>December</b>		
6	Friday	8:30 am
13	Friday	8:30 am
<b>January</b>		
10	Friday	11:00 am
17	Friday	8:30 am
31	Friday	8:30 am

On motion duly made at 10:20 p.m., the Board adjourned the Regular Meeting.

**MOTION:** The Board of Education hereby adjourns the Regular Meeting.

**PROPOSED BY:** Ms. Monterosso

**VOTE:** Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES

**MOTION APPROVED:** 4-0

Respectfully submitted,  
Christine N. Michelen,  
District Clerk