



MANHASSET UNION FREE SCHOOL DISTRICT
MANHASSET, NEW YORK 11030
REGULAR BOARD MEETING MINUTES
MAY 7, 2020
VIA ZOOM VIDEO COMMUNICATIONS
DUE TO COVID-19 RESTRICTIONS

MEMBERS OF THE BOARD PRESENT AND VOTING: Ms. Patricia Aitken, President, Ms. Christine Monterosso, Vice President, Mr. Carlo Prinzo, Ms. Regina Rule and Ms. Ann Marie Curd, Trustees

MEMBERS OF THE BOARD ABSENT: NONE

STUDENT DELEGATE PRESENT: Sydney Ginsburg

ADMINISTRATIVE STAFF PRESENT: Dr. Vincent Butera, Superintendent; Rosemary Johnson, Deputy Superintendent for Business and Operations; Dr. Jean Kendall, Assistant Superintendent for Personnel; Dr. Gaurav Passi, Assistant Superintendent for Curriculum and Instruction; Allison Rushforth, Executive Director of District Special Education Programs and Pupil Personnel Services; Dr. Dean Schlanger, Principal, Manhasset Secondary School; Chad Altman, Principal, Munsey Park Elementary School; Peter J. Vercessi, Assistant Principal, Secondary School; Dr. Sean Adcroft, District Director of Instructional Technology and Library Media Centers; Dr. Joy-Anne D'Anca, Director, Guidance and Counseling Services; Dr. Rebecca Chowse, District Coordinator of English; Laurie Lauria, District Coordinator of World Languages; Thomas Elkins, District Coordinator of Science, Technology and Health Education

CALL TO ORDER and VERIFICATION OF QUORUM

On motion duly made at 7:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

MOTION: The Board of Education convenes herewith a Regular Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

On motion duly made at 7:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session to discuss personnel matters, proposed litigation and collective negotiations.

MOTION: The Board of Education adjourns the Regular Meeting and convenes Executive Session to discuss personnel matters, proposed litigation and collective negotiations. .

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

8:16 p.m. There were over 180 community members and staff in attendance via Zoom

A. Patricia Aitken, Board President: Welcome Message**B. Superintendent's Report**

Dr. Schlanger, Secondary School Principal

Dr. Gaurav Passi, Assistant Superintendent for Curriculum

C. Student Delegate's Report**D. 2020/2021 Budget Presentation**

Vincent Butera, Superintendent

Rosemary Johnson, Deputy Superintendent for Business and Operations

E. Upcoming Items of Interest**Upcoming Board of Education Meetings**

Date	Day	Meeting	Presentation	Location *	Time
May					
11	Monday	Budget Working Session			7:30 pm
14	Thursday	Board Meeting	Informal Budget Hearing		8:00 pm
21	Tuesday	Board Meeting	Budget Adoption		8:00 pm
28	Thursday	Board Meeting	Budget Hearing		8:00 pm
June					
4	Thursday	Board Meeting			8:00 pm
9	Tuesday	Budget Vote/Elections			5:00 pm
9	Tuesday	Board Meeting to Accept Results of Vote/Election			TBD
18	Thursday	Board Meeting			8:00 pm

Upcoming Board Policy Meetings

Date	Day	Time	Location
May			
8	Friday	11:00 am	*
15	Friday	8:30 am	*
29	Friday	8:30 am	*
June			
5	Friday	8:30 am	*
19	Friday	8:30 am	*

***Due to the Governor's closure of all schools for the remainder of the academic year, meetings will be held via Zoom Video Communications or other similar platform.**

F. Approval of Minutes (Enclosure)

MOTION: The Board of Education hereby approves the minutes of the April 21, 2020 and April 30, 2020 Board of Education Meetings.

G. Policy Review

Second Reading
Manhasset UFSD Board of Education ByLaws

H. Personnel - (Enclosures)

Appointments (5) (As per MEA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule A-19, Appointments

BE IT HEREBY RESOLVED THAT the Board of Education (“Board”) appoints Hunter Bracale to a four year probationary appointment as a Home and Careers Teacher (tenure area: Home Economics- General) effective 9/1/2020, subject to applicable laws and regulations regarding the granting of tenure. *

BE IT HEREBY RESOLVED THAT the Board of Education (“Board”) appoints Carol Li to a four year probationary appointment as Reading Teacher (tenure area: Reading) effective 9/1/2020, subject to applicable laws and regulations regarding the granting of tenure. *

BE IT HEREBY RESOLVED THAT the Board of Education (“Board”) appoints Emily Shank to a four year probationary appointment as an Art Teacher (tenure area: Art) effective 9/1/2020, subject to applicable laws and regulations regarding the granting of tenure. *

*Pursuant to Education Law section 3012-d and Commissioner’s Regulations, in order to be considered for tenure, said individual probationary appointees must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

Setting of Salary (1) (As per MEA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule S-17, Setting of Salary

Leaves of Absence (2) (As per MEA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule L-13, Leave of Absence

Termination (1) (As per MEA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule T-19, Termination

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

I. Consent Agenda**1. CSE/CPSE/Section 504 Minutes** (Enclosures)

MOTION: Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated May 7, 2020.

2. **Ratification of Conference Requests** (Enclosures)

MOTION: The Board of Education hereby ratifies the Conference Requests reviewed by Assistant Superintendent Passi and approved by the Superintendent and the Business Official. These requests are on file in Central Office and available for review, if requested.

3. **Approval of Warrant and Wire Report for the Period Ended February 2020**
(Enclosures)

MOTION: The Board of Education of the Manhasset Union Free School District approves the Warrant and Wire Report for the period ended February 2020.

4. **Approval of Legal Notice for Annual Meeting and Election**

**NOTICE OF BUDGET HEARING, ANNUAL MEETING AND ELECTION
MANHASSET UNION FREE SCHOOL DISTRICT
TOWN OF NORTH HEMPSTEAD, COUNTY OF NASSAU, NEW YORK**

NOTICE IS HEREBY GIVEN, that a Budget Hearing of the qualified voters of the Manhasset Union Free School District, Town of North Hempstead, NY, will be held via Zoom Video Communications, on Thursday, May 28, 2020 (meeting information will be posted on the District's website) for the transaction of business as authorized by the Education Law, including the following items:

1. To present to the voters a detailed statement (proposed Budget) of the amount of money that will be required for the 2020-2021 fiscal year.
2. To discuss all the items hereafter set forth to be voted upon at the Budget Vote and Election to be held on Tuesday, June 9, 2020.
3. To transact other business as may appropriately come before the meeting, pursuant to the New York State Education Law.

FURTHER NOTICE IS HEREBY GIVEN, that said budget vote and annual election will be held remotely via absentee ballot on Tuesday, June 9, 2020 for the following purposes:

1. To elect one (1) member to the Board of Education for a term of three (3) years beginning July 1, 2020, and ending June 30, 2023.
2. To vote on the appropriation of the necessary funds to meet the estimated expenditures of the District for the school year beginning July 1, 2020 ("Proposition 1"), which shall be presented in substantially the following form:

RESOLVED, that the proposed budget of expenditures of the Manhasset Union Free School District of the Town of North Hempstead, County of Nassau, State of New York, for the fiscal year 2020-2021 be adopted and that the sum be raised through a levy upon the taxable property within the School District, after first deducting the monies available from State Aid and other sources, as provided by law.

3. To vote on such other propositions or matters that may be properly presented to the qualified voters.

FURTHER NOTICE IS HEREBY GIVEN, that a declaration of candidacy must be delivered to the District Clerk via email at districtclerk@manhassetchools.org or received by mail at the office of the District Clerk, District Office Building, 200 Memorial Place, Manhasset, NY. not later than 5:00 p.m. on May 11, 2020. The declaration must include the name and residence of the candidate. A declaration of candidacy may be rejected by the Board of Education if the candidate is ineligible for office or declares his/her unwillingness to serve. The one (1) candidate receiving the greatest number of votes shall be considered elected to office. By Executive Order of the Governor of the State of New York, names will be placed alphabetically on the ballot.

FURTHER NOTICE IS HEREBY GIVEN, that a copy of the proposed Budget and text of any proposition to be presented to the voters shall be posted on the District's website during the fourteen (14) days preceding the annual meeting and election, and on the day of the election.

FURTHER NOTICE IS HEREBY GIVEN, that pursuant to Real Property Tax Law §495, the District is required to attach to its proposed budget an exemption report. Said exemption report, which will also become part of the final budget, will show how the total assessed value on the final assessment roll used in the budgetary process is exempt from taxation, list every type of exemption granted by the statutory authority, and show the cumulative impact of each type of exemption, the cumulative amount expected to be received as payments in lieu of taxes and the cumulative impact of all exemptions granted.

FURTHER NOTICE IS HEREBY GIVEN, that due to the health and safety concerns associated with the COVID-19 pandemic, the potential for contraction of COVID-19 is deemed a temporary illness. As such, every eligible voter is entitled to be sent an absentee ballot with a postage paid return envelope. Due to the resulting ordered closure of schools, personal registration with the school district will not take place for the June 9, 2020 election. In lieu of such registration, individuals may register to vote for the District's election through the NYS Department of Motor Vehicles voter registration website <https://dmv.ny.gov/more-info/electronic-voter-registration-application> no later than May 26, 2020. Further, those persons who have: (a) registered to vote with the County Board of Elections and voted at least once in any local, state or national election within the last four calendar years, or (b) registered to vote with the District's Board of Registration, or (c) voters permanently registered with the Nassau County Board of Elections are contained on the District's register, will automatically receive an absentee ballot with a postage paid return envelope. If you are unsure whether you are a qualified voter and/or will receive an absentee ballot, please contact the District Clerk at districtclerk@manhassetchools.org or 516-267-7724.

FURTHER NOTICE IS HEREBY GIVEN, All absentee ballots must be received by mail no later than 5:00 p.m. on June 9, 2020.

FURTHER NOTICE IS HEREBY GIVEN, that pursuant to Education Law §2018-d, any person serving in the military, including spouses and dependents, may register to vote in the upcoming school district election. A military voter who is a qualified voter of the school district may obtain a registration form by contacting the District Clerk by telephone (516-267-7724) facsimile (516-627-1618), email (districtclerk@manhassetchools.org), or mail (200 Memorial Place, Manhasset, NY 11030). A military voter who is duly registered may apply for a military ballot by requesting an application from the District Clerk. Completed applications must be personally delivered or mailed to the District Clerk and received no later than 5:00 p.m. on May 14, 2020. Completed military ballots must be received by 5:00 p.m. on June 9, 2020 if signed and dated by the military voter and one witness thereto with a date which is not later than the day before the election, or not later than 5:00 p.m. on June 9, 2020 if postmarked or endorsed by an agency of the United States government. A military voter may designate a preference to receive a military voter registration form, military ballot application or military ballot by mail, facsimile or electronic mail in the request for such registration, ballot application, or ballot.

FURTHER NOTICE IS HEREBY GIVEN, that this Board shall convene a special meeting thereof within 24 hours after the filing with the District Clerk of a written report of the results of the ballot for the purpose of examining and tabulating said reports of the result of the ballot and declaring the result of the ballot; that the Board hereby designates itself to be a set of poll clerks to cast and canvass ballots pursuant to Education Law §2019-a(2b) at said special meeting of the Board.

Christine Michelen
District Clerk
Manhasset U.F.S.D.

5. Approval of Special Education Services Contract for Parentally-Placed Non-Public School Student (Enclosure)

MOTION: The Manhasset Union Free School District Board of Education authorizes the Board President to execute the attached Special Education Services Contract for Parentally-Placed Non-Public School Students for the 2019-2020 school year for the Great Neck Union Free School District ("District of Residence") whose student attends non-public school in Manhasset ("District of Location").

6. Treasurer's Financial Report March 2020 (Enclosures)

1. Summary of Bank Balances
2. Interest Earnings
3. Budget Transfers
4. Trial Balance
5. Revenue Status Report
6. Appropriation Status Report
7. Quarterly Extraclassroom Activity

MOTION: The Board of Education hereby unanimously approves the consent agenda.

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

J. Open Discussion: Participants were invited to ask questions and make comments.

On motion duly made at 10:23 p.m., the Board adjourned the Regular Meeting.

MOTION: The Board of Education hereby adjourns the Regular Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

Respectfully submitted,
Christine N. Michelen
District Clerk