



MANHASSET UNION FREE SCHOOL DISTRICT
MANHASSET, NEW YORK 11030
REGULAR BOARD MEETING MINUTES
MARCH 11, 2021
VIA ZOOM VIDEO COMMUNICATIONS AND LIVE ON YOUTUBE
DUE TO COVID-19 RESTRICTIONS

MEMBERS OF THE BOARD PRESENT AND VOTING: Ms. Patricia Aitken, President, Ms. Christine Monterosso, Vice President, Mr. Carlo Prinzo, Ms. Regina Rule and Ms. Ann Marie Curd, Trustees

MEMBERS OF THE BOARD ABSENT: NONE

STUDENT DELEGATE PRESENT: Mir Zayid Alam

ADMINISTRATIVE STAFF PRESENT: Dr. Vincent Butera, Superintendent; Rosemary Johnson, Deputy Superintendent for Business and Operations; Dr. Gaurav Passi, Assistant Superintendent for Curriculum and Instruction; Allison Rushforth, Executive Director of District Special Education Programs and Pupil Personnel Services and several other administrators.

CALL TO ORDER and VERIFICATION OF QUORUM

On motion duly made at 6:30 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

MOTION: The Board of Education convenes herewith a Regular Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

On motion duly made at 6:30 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

MOTION: The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation and Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

7:43 p.m. There were over 90 community members and staff in attendance via Zoom

A. Recognition

Finalists in the 2021 National Merit Scholarship Competition

Mir Zayid Alam
 Ava J. Balacek
 Joshua M. De Leeuw
 Taylor G. Fox
 Ben Glauner
 Noemi Gomes-Jourdan
 Ethan J. Horowitz
 Sanjna Kedia
 Sarah B. Kim
 Michael A. Raybetz
 Gwendolyn A. Seto
 Emma Wang
 Eric H. Wang

B. Approval of Minutes (Enclosures)

MOTION: The Board of Education hereby approves the minutes of the February 25, 2021 Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

C. 2021/2022 Budget Presentation and Discussion of Capital Reserve Proposition

Vincent Butera and Rosemary Johnson

D. Superintendent's Report

E. Student Delegate's Report

F. Policy Review

Third Reading and Adoption	
0110	Sexual Harassment - Introduction to Policies
0110.1	Sexual Harassment of Students
0110.1R	Sexual Harassment of Students Regulation
0110.2	Sexual Harassment of Employees
0110.2R	Sexual Harassment of Employees
0110.2E	Complaint Form for Reporting Sexual Harassment - Employees
0115	Student Harassment and Bullying Prevention and Intervention
0115R	Student Harassment and Bullying Prevention and Intervention Regulation
0115E	Student Harassment, Harassment and/or Bullying Complaint Form

MOTION: The Board of Education hereby unanimously approves the above named policies.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

G. Board Discussion and Committee Reports

1. Audit Committee - Pat Aitken
2. CAC Finance – Carlo Prinzo
3. MAAC and Indians Rock (Athletics) - Pat Aitken
4. School Community Association (SCA) - Christine Monterosso
5. Tower Foundation
6. PASE (Special Education)
7. CASA

H. Personnel Schedule (Enclosure)

RESOLUTION TO APPROVE SIDE LETTER (SNOW REMOVAL WORK BY MESPA UNIT MEMBERS):

Be It Hereby Resolved that the Board of Education of the Manhasset Union Free School District approves the terms of a Side Letter Agreement dated March 8, 2021 between the District and the Manhasset Educational Support Association (“MESPA”) regarding snow removal work performed by MESPA unit members on February 2, 2021 and on occasions when the District is on remote instruction.

RESOLUTION TO APPROVE SIDE LETTER (EMPLOYMENT AGREEMENT):

Be It Hereby Resolved that the Board of Education of the Manhasset Union Free School District approves an employment agreement dated March 11, 2021 between the Board and Adam Kuranishi as Assistant Administrator for Human Resources; and

Be It Further Resolved that the Board authorizes the President of the Board to execute said employment agreement on behalf of the Board.

PERSONNEL SCHEDULE:

Appointments (22) (As per MASA, MEA and MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule A-22, Appointments.

Be It Hereby Resolved that the Board of Education (“Board”) appoints Adam Kuranishi to a four year probationary appointment as an Assistant Administrator for Human Resources (tenure area: Assistant Administrator for Human Resources) effective 3/15/2021, subject to applicable laws and regulations regarding the granting of tenure.**

Be It Hereby Resolved that the Board of Education (“Board”) appoints Margaret Ronai to a four year probationary appointment as a District Coordinator Social Studies K-12 (tenure area: District Coordinator Social Studies K-12) effective 7/1/2021, subject to applicable laws and regulations regarding the granting of tenure.**

**Pursuant to Education Law section 3012-d and Commissioner's Regulations, in order to be considered for tenure, said individual probationary appointees must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

Setting of Salary (1) (As per MEA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule S-15 Setting of Salary

Terminations (15) (As MASA, MEA and MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule T-20, Terminations.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES *

MOTION APPROVED: 5-0 *

* Ms. Curd abstained from appointment item A22 - Thomas Fruhauf.

I. Consent Agenda

1. CSE/CPSE/Section 504 Minutes (Enclosures)

MOTION: Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated March 11 2021.

2. Ratification of Conference Requests (Enclosures)

MOTION: The Board of Education hereby ratifies the Conference Requests reviewed by Assistant Superintendent Passi and approved by the Superintendent and the Business Official. These requests are on file in Central Office and available for review, if requested.

MOTION: The Board of Education hereby unanimously approves the consent agenda.

3. Approval of District Building Condition Survey (Enclosures)

BE IT HEREBY RESOLVED, that upon review of the District's five year building condition survey, the Board of Education hereby approves said survey and directs the Superintendent to ensure that the results of the survey are submitted to NYSED in a timely manner.

4. Approval of Special Education Services Contracts for Parentally-Placed Non-Public School Students (Enclosures)

MOTION: The Manhasset Union Free School District Board of Education authorizes the Board President to execute the attached Special Education Services Contracts for Parentally-Placed Non-Public School Students for the 2020-2021 school year for the following "Districts of Residence" whose students attend non-public schools in Manhasset ("District of Location"):

- Baldwin Union Free School District
- Farmingdale School District
- Glen Cove City School District
- Islip Union Free School District
- North Shore School District

- Roslyn Union Free School District
- Valley Stream Central High School District

5. Approval of a DOR/DOL Special Education Services Contract (Enclosure)

MOTION: The Manhasset Union Free School District Board of Education authorizes the Board President to execute a DOR/DOL Special Education Services Contract with the Port Washington Union Free School District for a student from the Manhasset Union Free School District ("District of Residence") who attends a private school in the Port Washington Union Free School District ("District of Location") and receives special education services from the Port Washington Union Free School District in the 2020-2021 school year

6. Approval of an Instructional Service Agreement (Enclosure)

MOTION: The Manhasset Union Free School District Board of Education authorizes the Board President to execute an Instructional Services Agreement with Zucker Hillside Hospital, Department of Psychiatry, in accordance with the IEP(s) of special education student(s) for the 2019-2020 school year.

7. Approval of an Instructional Services Contract (Enclosures)

MOTION: The Manhasset Union Free School District Board of Education authorizes the Board President to execute an Instructional Services Agreement with the Greenburgh North Castle UFSD in accordance with the IEP(s) of special education student(s) in the 2020-2021 school year.

8. Surplus Computer Equipment (Enclosure)

MOTION: In keeping with the District's commitment to a five year rotation cycle on computer and equipment, the Board of Education hereby declares the attached list of computers and equipment as surplus and approves its removal.

9. APPROVAL OF CHANGE ORDER #1 (Enclosures)

2019/2020 Capital Improvement Program

Change Order Authorization – JNH Construction Group, Inc
Manhasset Jr./Sr. HS, General Construction, Contract No. 1
NYSED Project # 28-04-06-03-0-004-050

MOTION

Whereas – It is recommended that the contractor provide carpet tiles by Forbo Flotex in lieu of Base Bid material in the Learning and Wellness Center.

Be it Hereby Resolved – The Manhasset Board of Education approves the aforementioned Change Order #1 in the amount of \$4,214.65 and authorizes the Board President to sign on behalf of the Owner and also authorizes the Superintendent to execute the Change Order.

THIS ITEM WAS RESCINDED BY THE BOARD ON 8/26/21

10. APPROVAL OF CHANGE ORDER #2 (Enclosures)

2019/2020 Capital Improvement Program

Change Order Authorization – JNH Construction Group, Inc
Manhasset Jr./Sr. HS, General Construction, Contract No. 1
NYSED Project # 28-04-06-03-0-004-050

MOTION

Whereas – It is recommended that the contractor provide and install incremental sound proofing materials in the Learning and Wellness Center (3/8 " thickness barrier decoupler - 1/8 " thickness mass loaded vinyl/noise barrier with 1/4 " closed-cell PVC foam decoupler with RSIC-1 resilient sound isolation clips for walls or ceilings).

Be it Hereby Resolved – The Manhasset Board of Education approves the aforementioned Change Order #2 in the amount of \$19,231.05 and authorizes the Board President to sign on behalf of the Owner and also authorizes the Superintendent to execute the Change Order.

THIS ITEM WAS RESCINDED BY THE BOARD ON 8/26/21

11. Treasurer's Financial Report - January 2021 (Enclosures)

1. Summary of Bank Balances
2. Interest Earnings
3. Budget Transfers
4. Trial Balances
5. Revenue Status Reports
6. Appropriation Status Reports
7. Quarterly Extraclassroom Activity

12. Approval of Co-Applicant Zoning Relief (Enclosures)

WHEREAS, Huntington Coach, L.L.C. has requested that the District join, as a co-applicant, its pending application to the Town of North Hempstead for zoning relief authorizing the use of premises commonly known as 13, 15, and 21 Harbor Park Drive, Port Washington for bus storage, dispatch and minor repairs, and

WHEREAS, Huntington Coach, L.L.C. is the District's primary contractor currently providing transportation services for approximately 2,950 of our public and non-public resident students each day between home and school as well as all District field trips and athletic trips, and

WHEREAS, the convenient, local storage, dispatch and minor repairs of the fleet of Huntington Coach, L.L.C. at the aforementioned sites is mutually beneficial to the District and its contractor, now therefore be it

RESOLVED, that the District join the above-mentioned application of Huntington Coach, L.L.C. presently pending before the Town of North Hempstead as a co-applicant, and be it further

RESOLVED, that Administration be and is hereby authorized to provide confirmation of the adoption of this resolution and such other and further documentation of the District's support of said application as may be deemed appropriate.

13. Approval of Room Rental Contracts with Leonard's Palazzo (Enclosures)

MOTION: The Board of Education of the Manhasset UFSD hereby approves the Room Rental Contracts between Manhasset Union Free School District and Leonard's Palazzo for the purpose of conducting advanced placement exams to be held on May 3, 2021 through May 25, 2021 at a total cost of \$26,100 and authorizes the Superintendent to execute said contracts on behalf of the Board.

MOTION: The Board of Education hereby unanimously approves the consent agenda.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES
MOTION APPROVED: 5-0

J. Upcoming Items of Interest

Upcoming Board of Education Meetings

Date	Day	Meeting	Location	Time
March				
25	Thursday	Board Meeting and Informal Budget Hearing	*	8:00 pm
April				
8	Thursday	Board Meeting and Informal Budget Hearing	*	8:00 pm
20	Tuesday	Board Meeting/Manhasset Budget Adoption and BOCES Board Adoption/Board Elections	*	8:00 pm
May				
6	Thursday	Board Meeting and Budget Hearing	*	8:00 pm
18	Tuesday	School and Library Budget Vote and Elections Board Meeting	Secondary School Secondary School	8am-8pm After Vote Tally
June				
3	Thursday	Board Meeting	*	8:00 pm
16	Wednesday	Board Meeting	*	8:00 pm

Upcoming Board Policy Meetings

Date	Day	Meeting	Location	Time
March				
12	Friday	Policy Meeting	*	8:30 am
26	Friday	Policy Meeting	*	8:30 am
April				
16	Friday	Policy Meeting	*	8:30 am
23	Friday	Policy Meeting	*	8:30 am
30	Friday	Policy Meeting	*	8:30 am
May				
7	Friday	Policy Meeting	*	11:00 am
21	Friday	Policy Meeting	*	8:30 am
June				
4	Friday	Policy Meeting	*	8:30 am

18 Friday Policy Meeting * 8:30 am

***Due to Covid-19 restrictions, meetings will continue to be held via Zoom Video Communications or other similar platform.**

K. Open Discussion: Participants were invited to ask questions and make comments.

L. MOTION TO ADJOURN MEETING

On motion duly made at 10:04 p.m., the Board adjourned the Regular Meeting.

MOTION: The Board of Education hereby adjourns the Regular Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

Respectfully submitted,
Christine N. Michelen
District Clerk